EOI WORKSHEET ONLY – DO NOT SUBMIT

USE THE ONLINE FORM AVAILABLE ON MONDAY 7 APRIL TO SUBMIT THE APPLICATION

\*Please note: Character counts in this application form INCLUDE spaces

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| --- | --- | --- | --- |
| PROJECT DETAILS | | | |
| Project title *(limit to 50 characters)* | | | |
| Amount requested | Funding secured | Total project cost | |
| APPLICANT DETAILS | | | |
| **Organisation/Applicant name** | | | |
| **Organisation address** | | | |
| **Organisation Type (list):** University / Medical Institute / Research Institute / Not-for-profit organisation / Enterprise / Individual / Museum / Primary School / Secondary School / Government | | | |
| **Universities - please include (list):** School / Department / Faculty / Centre / etc | | | |
| Is the organisation or project community driven and led? Community-driven projects give control of decisions and resources to the community groups they aim to serve. For example, leadership and management are members of the target community. Yes/No  **If yes, please select (list)** Aboriginal or Torres Strait Islander Peoples/People with a disability, illness or disease/People experiencing socio-economic disadvantage or vulnerability/Unemployed people/People experiencing or at risk of homelessness/Refugees and people seeking asylum/LGBTQI people/Women/Men/CALD Communities | | | |
| Organisation background  Provide a brief description of your organisation and a brief overview of your organisation's main purpose and activities (*maximum 1000 characters)* | | | |
| Organisation Size (list): Small (<$250k per annum)/Medium ($250k - $1M per annum)/Large (>$1M per annum)/Unknown/Individual | | |
| Primary Funding Revenue (list): Government grants, Other philanthropic grants, Donations received, Sale of goods or services, Self funded, Other (explain) | | |
| **Australian Business Number (ABN) Required** | | |
|  | | |
| How did you hear about the telematics trust? | | |
| To choose an option, please click a box.  ☐ easy grants newsletter ☐ have applied for a grant previously  ☐ educational institution ☐ word of mouth  ☐ tafe ☐ philanthropy australia  ☐ social media (please advise) ……………………………………………………………  ☐ other (please advise) ……………………………………………………………  ☐ if educational institution please specify which institution…………………………...... | | |

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| Classification |
| **What are the main and secondary fields of interest of your project? (list)** Arts, Culture & Humanities/Disability Services/Education/Health, Well being & Medical research/International Development & International relations/Community & Economic Development/Civil Society/Employment & Training/Environment/Sport & Recreation  Main field of interest:  Other fields of interest: |
| **Who are the main users and beneficiaries of your project/ other users of your project? (list)** General public, Aboriginal or Torres Strait Islander Peoples/People with a disability, illness or disease/People experiencing socio-economic disadvantage or vulnerability/Unemployed People/People experiencing or at risk of homelessness/Refugees and people seeking asylum/ People from CALD backgrounds/Flora & fauna (for environmental projects)  Main users/beneficiaries:  Other users/beneficiaries: |
| **Does your organisation have a specific gender focus? (list)** Women, Men, Diverse gender identity and sexual characteristics, No specific gender focus |
| **Target Age Group (list):** Early years (0-5)/Children and Youth (0.25)/Youth (5-25)/Adults (26-64)/Seniors (65+)/No specific age group |
| What is the geographic scope of your project? – if your project is not Australia wide, please select the relevant state(s); if the project will also have an international reach, please indicate:  1. Australia wide ☐ Metropolitan ☐ Rural ☐ Remote ☐ Regional ☐  2. VIC ☐ ACT ☐ NSW ☐ NT ☐ QLD ☐ SA ☐ TAS ☐ WA ☐  3. The project will also have an international reach ☐ |
| PROJECT: DESCRIPTION |
| 1. **Please explain your project.** *(1,500 characters)* What will you do and why? Outline the problem being addressed, the relevance to the current environment, and the steps (activities) you will undertake in the project. In your response, consider how your project might align with the Vision, Mission and Funding priorities of the Telematics Trust (refer to guidelines here). |
| 1. **Describe your innovation** *(1,500 characters)* In your response please explain what you consider innovative about your project in reference to innovative technology. Refer to the definition in the Guidelines and provide evidence of it being a new idea, device or method in comparison to existing work in your field. In outlining the innovation, you should be able to demonstrate that your proposed project:    1. Improves on current offers/ approaches    2. Extends impact/benefits or makes the results more accessible, engaging or effective for Victoria and Victorians, and/or    3. Utilises emerging technologies. |
| 1. **What does success look like for your project? How will you measure and evaluate this and how will the results be used to ensure sustainability?** *(1,500 characters)* Note that the Trust funds initiatives that can measurably improve the wellbeing of the Victorian community and environment |
| 1. **Are you involved in any partnerships that contribute to this project?** *(1,500 characters)* In your response the Trust is interested in any sector collaboration that may have supported the project design |
| **Attachment: ONE-MINUTE VIDEO EXPLAINING YOUR PROJECT (REQUIRED):** All EOIs are required to submit a one-minute video. In the video please introduce yourselves, explain what you are doing and why, and tell us anything else you want to about your organisation and/or project.  Instructions:   * The video should only be one minute long and should contain nothing expect the applicants talking. * If you have more than one project lead, try and have all of them in the video   *Please note: This is your chance to stand out and be noticed. Use this opportunity to discuss your point of difference and experience as well as the benefits of your project.*  **Please upload a link to your video here.**  Instructions for uploading a video to YouTube can be found [here](https://wp.communityfoundation.org.au/wp-content/uploads/2022/03/Uploading-a-YouTube-video-instructions.docx) |
| 1. **Is there anything else you would like us to know about your proposal project? (optional)***(1000 characters)* |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1. Project Budget *Please include, in the Excel spreadsheet provided, an outline of the full project budget.*   **Note:** the budget must balance, ie. the total income must equal the total expenditure. As per the guidelines, all projects must have a significant commitment of support from the applicant organisation (in-kind or monetary) | | | | | | | | | | **Income  (Project budget breakdown by source and type eg. Other funding committed from government/other foundations, in-kind support from applicant organisation etc)** | **Telematics**  **Grant (amount sought)** | **Applicant cash contribution** | **Applicant in-kind contribution** | **Other cash contribution** | **Other in-kind** | **Total** | | | Telematics Trust | $ |  |  |  |  | $ | | | Applicant Organisation |  | $ | $ |  |  | $ | | |  |  |  |  |  |  | $ | | |  |  |  |  |  |  | $ | | |  |  |  |  |  |  | $ | | |  |  |  |  |  |  | $ | | |  |  |  |  |  |  | $ | | | **Total** | **$** | **$** | **$** | **$** | **$** | **$** | | | **Total income** | **$** | | | | | | | | | **Expenditure (Breakdown of individual line items such as salaries, equipment, travel/transport, administration etc)** | **Telematics**  **Grant** | **Applicant cash contribution** | **Applicant in-kind contribution** | **Other cash contributions** | **Other in-kind** | **Total** | | | Content management / website development / it development / project management | $ | $ | $ | $ | $ | $ | | | Research | $ | $ | $ | $ | $ | $ | | | Equipment/infrastructure **Must be <50%** | $ | $ | $ | $ | $ | $ | | | Monitoring and evaluation | $ | $ | $ | $ | $ | $ | | | Administration and overhead (ie. Office supplies, postage, printing, etc) **Must be <10%** | $ | $ | $ | $ | $ | $ | | | Marketing / events / travel | $ | $ | $ | $ | $ | $ | | | Training and professional development | $ | $ | $ | $ | $ | $ | | | Other budgeted expenses (must include description) | $ | $ | $ | $ | $ | $ | | | Salaries (please specify the position the salary costs are for and include a detailed breakdown of costs. If more than one position, add line item below) | $ | $ | $ | $ | $ | $ | | |  | $ | $ | $ | $ | $ | $ | | |  | $ | $ | $ | $ | $ | $ | | | **Total** | **$** | **$** | **$** | **$** | **$** | **$** | | | **Total expenditure** | **$** | | | | | | | |  | | |  | | | | | | | |  |  | | |